

C O N F I D E N T I A L

**INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 12 SEPTEMBER 1984**

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. DAS

(1) Efforts are continuing in the unprecedented amount of planning for end-of-year (and end-of-month closeout of CONIF, ICS, GAS and other financial data bases. On 11 September, an LSD/ODP-sponsored meeting took place that brought together some 24 data base managers and computer specialists--of which half were from ODP production components. Beginning 28 September, round-the-clock processing will begin, with all associated facilities and personnel either aboard or on stand-by for the period 28 September-01 October. As previously reported, Ruffing Center computers are operating at full capacity, often with less than desired response.

(2) [redacted] awarded a Certificate of Distinction, Certificate of Exceptional Accomplishment and significant financial remuneration for his work during the period February through April 1983, on behalf of ORD/DDS&T. [redacted] ✓

b. Regulations

The following actions were taken on these regulatory issuances during the past week: [redacted]

[redacted] used for distributing the new booklet, "Budgeting and Funding for Materiel Procurement" - Published and distributed to 150 recipients.

[redacted] Annex E, Restrictions on Intelligence Activities, Required Procedures Regarding Assistance to or from Other Government Components - Memo submitted to the Office of General Counsel asking them to initiate a change to the regulation, adding a statement requiring the concurrence of the D/L if assistance to another agency involves contracting. This was requested by C/PD.

Employee Bulletin, Employee Art Exhibit - Submitted to OIS/RCD. Written by OL/HOME.

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